

## Policy 7.01 Implementation Plan

Tribe: Squaxin Island Tribe

CSO: Shelton CSO

2008/2009 Time Frame

Implementation Plan				Progress Report
<b>Goals/Objectives</b> Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served and other relevant data.	<b>Activities</b> The Shelton CSO provides service to the Squaxin Island Tribe in Mason County, as well as the SPIPA consortium.	<b>Expected Outcome</b> Timely and accurate delivery of services to Squaxin Island Tribal members.	<b>Lead Staff and Target Date</b> <ul style="list-style-type: none"><li>Ron Thomas, CSOA</li><li>Denise Avery-Baeten, Tribal Liaison</li><li>Kathy Hatch, Tribal Community Worker</li></ul> <b>TARGET DATE:</b> January 1, 2009	<ul style="list-style-type: none"><li>All Tribal Applications are referred to SPIPA.</li><li>Information is shared with the Tribe via telephone, e-mail, and fax. The CSO contact is Denise Avery-Baeten –phone # is 432-2048</li><li>Our Tribal Community Worker, Ms. Hatch provides culturally sensitive services to Tribal members. An outreach schedule had been established and the Tribe is notified whenever Ms. Hatch is unavailable.</li></ul> <ul style="list-style-type: none"><li>October 2008 Statistics by program:<ul style="list-style-type: none"><li><b>Basic Food:</b> 32 cases</li><li><b>Medical:</b> 80 cases</li><li><b>GA:</b> 1 case</li><li><b>WCCC:</b> 2 cases</li></ul></li></ul> <p>Program statistics can be updated for the Squaxin Island Tribe upon request.</p> <p>(The above numbers may not be complete due to Self-declaration and coding errors).</p>

Work with tribes to determine the need for, negotiate and/or implement local Tribal-State agreements, protocols, MOU's, contracts, or processes.	Identify needs of American Indian clients & communities and whether current programs and policies meet these needs.	Collaborative relationship between CSO and Squaxin Island Tribe to ensure Tribal member's needs are being met.	<ul style="list-style-type: none"> <li>• Ron Thomas, CSOA</li> <li>• Kathy Hatch, Tribal Community Worker</li> <li>• Judy Mehan, SW Supervisor.</li> <li>• Denise Avery-Baeten, Financial Supervisor.</li> <li>• Yvonne Rivera-Ensley, WF supervisor.</li> </ul> <p><b>Target Date:</b> January 1, 2009</p>	<p>Ron Thomas, Shelton CSO Administrator and Kathy Hatch, Tribal Liaison had the opportunity to meet with Ed Fox, Squaxin Island Heath and Human Services Director and L.R. Bonne Sanchez, Assistant Director in June 2008.</p> <p>This was an introductory meeting to introduce Ron Thomas the new administrator for the Shelton Office to staff at Squaxin Island.</p> <p>Ron Thomas and Kathy Hatch also had the opportunity to tour the Squaxin Tribal Clinic, administration buildings, as well as the veteran memorial outside of the elder's building.</p> <p>During the tour Mr. Thomas was able to meet and introduce himself to Whitney Jones, Squaxin Island Tribal Assistant Administrator. Ms. Jones oversees, in part, the operations of the medical clinic.</p> <p>The July 08 &amp; October 08 visits indicated no areas of concern voiced by the Squaxin Island Tribal staff.</p>

<p>Ensure communication with tribal governments, landless tribes, and off reservation American Indian organizations for information sharing, consultation, joint planning, and problem solving.</p>	<p>Identify outstanding issues/gaps in service and develop performance expectations, which can be implemented, monitored and evaluated.</p> <p>The Shelton CSO will request ADATSA training from Region 6 Financial training staff to occur in early 2009.</p>	<p>Better Service for Tribal Members, including a consistent message regarding service delivery.</p> <p>The CSO and Tribe would share from a joint training on the ADATSA processes involved in determining ADATSA eligibility, as well as ADATSA maintenance.</p>	<p><b>Lead Staff and Target Date</b></p> <ul style="list-style-type: none"> <li>• Ron Thomas, CSOA</li> <li>• Denise Avery-Baeten, Financial Supervisor.</li> <li>• Kathy Hatch, Tribal Community Worker</li> </ul> <p><b>TARGET DATE:</b> December 31, 2008.</p>	<p>As indicated above, Ron Thomas and Kathy Hatch met with Ed Fox and L.R. Bonnie Sanchez, Health and Human Services in July 08, as well as Ron Thomas had met with L.R. Bonnie Sanchez in October 08. At that time, no gaps in service delivery were indicated. Mr. Thomas expressed his willingness to schedule and hold meetings to improve coordination and communication as requested by the Tribe.</p> <p>The Shelton CSO will continue to invite Tribal representatives to Local Planning Area meetings and trainings.</p>
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**ADDITIONAL PROGRESS NOTES**

<b>Policy 7.01 Implementation Plan</b> <b>Tribe: Squaxin Island Tribe</b> <b>CSO: Shelton CSO</b> <b>2008/2009 Time Frame</b>				
<b>Implementation Plan</b>				<b>Progress Report</b>
<b>Goals/Objectives</b> Ensure CSO staff are aware of Tribal events and trainings to enhance CSO staff knowledge of Tribal activities	<b>Activities</b> Staff to be provided time to attend Tribal events while ensuring that CSO customer service and business needs are being met.	<b>Expected Outcome</b> Better awareness and service for Tribal members.	<b>Lead Staff and Target Date</b> Yvonne Rivera- Ensley, WF supervisor Ron Thomas, CSOA	We had several of our staff attend the Salmon Ceremony on the first day of the Salmon Run. Staff reported this as being an outstanding event With multiple activities and outstanding food.
Ensure that DSHS is providing a Tribal worker who can facilitate on-going relationships with the Tribes on sensitive tribal issues and/or other Tribal related issues.	Kathy Hatch meets with the Tribe on a regular basis to help facilitate the timely processing of applications.	Enhance Tribal and CSO relationship.	Kathy Hatch, Community Worker Ron Thomas, CSOA	Kathy Hatch meets with the Squaxin Island Tribe every Monday and Wednesday from 10:30-2:00 P.M. Kathy has received access to begin utilizing Quest Wireless connection where she can provide 'real-time' data on customer status information.

			Ron Thomas, CSOA	All Staff within the Shelton CSO have been trained on Government to Government training.
Ensure CSO staff and Tribal staff have an opportunity to gain additional information concerning domestic violence.	<p>Ron Thomas Has met with Autumn Schmidt, Turning Pointe Domestic Violence (DV) counselor to provide training at the CSO and at the Squaxin Island Tribe. Autumn is available to provide DV training to both CSO staff, as well as travel to Squaxin Island Tribe to provide DV training.</p> <p>Ron Thomas will also ensure the Tribe has additional information regarding the new Domestic Violence Center scheduled to be open in Mason County in the near future.</p>	Better awareness and Enhanced Communication Concerning Domestic Violence issues.	Ron Thomas, CSOA	

<p>In December 07 through February 2008, there were several areas of concern regarding interpretation of policies, as well as service delivery.</p>	<p>There were two meetings scheduled between DSHS and the Squaxin Island Tribe to identify areas of concern and seek clarification (please see progress notes).</p> <p>The 7.01 group identified the treatment of income as a policy matter that is currently being reviewed by policy and/or legal staff.</p>	<p>Smooth and timely processing of services for Tribal members.</p> <p>Development of a joint Strategy to meet Unmet needs and Resolve any service Issues that have been Identified.</p>	<p>Ron Thomas, CSOA</p>	<p><b><u>Tribal Fishing Income by self-employment &amp; Tribal Fishing Income by Tribal Employee:</u></b> Tribal fishing income by self-employment and Tribal Fishing Income by Tribal Employee are both Considered earned income for Community Services Division programs.</p> <p><b><u>Gaming Income:</u></b> This is considered unearned Income.</p> <p><b><u>GA/ADATSA:</u></b> ADATSA application clarification – it was clarified that we must treat ADATSA applications as cash/ medical applications as the ADATSA program does entail a cash component to the program- this can all be done by phone and via authorized representative.</p> <p><b><u>GA</u></b> The department staff must consider GA treatment expansion dollars, whenever possible. It's important that the authorized representative communicate any additional medical concerns, as well as dept. responsibility in asking if there are other medical concerns.</p> <p><b><u>Establish DSHS contact information:</u></b></p> <ul style="list-style-type: none"> <li>• Administration, Ron Thomas, CSOA (360) 432-2011. Thomar@dshs.wa.gov</li> <li>• Tribal Liaison, Denise Avery-Baeten, Financial Supervisor (360) 432-2048. Averydm@dshs.wa.gov</li> <li>• ADATSA Specialist, Cathi Bailey, Financial Leadworker (360) 432-2027. BaileCM@dshs.wa.gov</li> <li>• Tribal Community Worker, Kathy Hatch, (360) 432-2030. Hatchke@dshs.wa.gov</li> </ul>
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<p>Squaxin Island Tribal members Have correct medical eligibility Coupons without a "PCCM" coding</p>	<p>Continue to work with HRSA through the Provider One Implementation to Ensure that Squaxin Island Tribal members Have correct medical Coupon eligibility. In The interim, all CSO Squaxin Island Tribal Applicants to be Provided an initial "PCCM" disenrollment Form.</p>	<p>Correct Medical Eligibility.</p>	<p>Ron Thomas, CSOA Debbie Smith, Region 6 Financial Coordinator</p>	<p>Pending.</p>
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